

ENR-F03 International Student Scholarship Application Form

Privacy Notice

Why we collect your personal information.

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us. This is a requirement of enrolment at the Institute.

How we use your personal information

We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

How we disclose your personal information

We are required by law (under the *National Vocational Education and Training Regulator Act 2011* (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector. We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

How the NCVER and other bodies handle your personal information.

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the *Privacy Act 1988* (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

The NCVER is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

- administration of VET, including program administration, regulation, monitoring and evaluation.
- facilitation of statistics and research relating to education, including surveys and data linkage.
- understanding how the VET market operates, for policy, workforce planning and consumer information.

The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

The NCVER does not intend to disclose your personal information to any overseas recipients.

For more information about how the NCVER will handle your personal information please refer to the NCVER's Privacy Policy at www.ncver.edu.au/privacy. If you would like to seek access to or correct your information, in the first instance, please contact your RTO using the contact details listed below.

DESE is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how the DESE will handle your personal information, please refer to the DESE VET Privacy Notice at <https://www.dese.gov.au/national-vet-data/vet-privacy-notice>.

If students are receiving funding through a South Australian Government program information will be shared with the relevant government departments. All Personal Information received, created or held by the Government for the purposes of this training, must comply with:

- The Privacy Act 1988 (Cth) ("Privacy Act") and the Australian Privacy Principles established under that Act; and
- The South Australian Government Information Privacy Principles (a copy of which can be found on the Department of the Premier and Cabinet website www.dpc.sa.gov.au) ("IPPs")

Surveys

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

Contact information.

At any time, you may contact Ironwood Institute to:

- request access to your personal information
- correct your personal information.
- make a complaint about how your personal information has been handled.
- ask a question about this Privacy Notice.

The full Privacy Policy is available on the Institutes' website at <https://ict.edu.au/policies-procedures/>

Course Details

Agribusiness

AMP80215 Graduate Diploma of Agribusiness (090828K)

Preferred Course Start Date: ____ / ____ / 20____

Personal Details

First name: _____ Family Name: _____

Gender: Male Female

Date of birth: ____ / ____ / _____

Student under 18-year of age: Ironwood institute does not enrol students less than 18 years of age. You can apply; however, you must be 18 years and above at the commencement of your first program at Ironwood

Marital Status: Married Divorced De Facto Single Never Married

Current Residential Address: _____

State: _____ Country: _____ Post code: _____

Phone:(landline): _____ (mob.): _____

Email address: _____

Passport and Visa Details

Passport No.: _____ Country of Passport: _____ Passport Expiry Date: _____

Country of Birth: _____ Citizenship: _____

Do you hold an Australian Visa? YES NO

If yes type of Visa _____ Sub Class (e.g. 500, 570, 475,) _____

Visa Expiry Date _____

Have you ever had an Australian visa refused, cancelled, or been issued a non-compliance notice?

YES NO If yes, please provide the decision record or notification correspondence.

Do you hold a current eCoE from another Australian CRICOS provider? YES NO

If yes attach a copy of your current eCoE.

Employment Background

Please provide details of your employment history in the order of most recent first (if applicable).

If space in the table is insufficient, please attach a separate page

Company Name/ Country	Role	Date From – To

Education Background

Please provide details of your educational background in the order most recent first. Evidence must be attached to this application

If space in the table is insufficient, please attach a separate page

Qualification	Institution & Country	Month/Year

English Proficiency Level

Have you undertaken any English testing (e.g. IELTS/TOEFL/PTE): YES NO

If YES, name of test _____ Score: _____ Date of test: ____/____/20__

If NO, and you are already in onshore in Australia, do you agree to undertake the English Entrance Skills Test from Ironwood to assess your English Language for our entry requirements? YES NO

Student Checklist

- Passport bio-data pages
- English test scores
- Academic qualifications

Completed application along with **Certified Copies** of the essential documents can be mailed, emailed or hand delivered to:

Admissions Department
Ironwood Institute

Campus Address: Level 3, 68 Grenfell Street, Adelaide 5000 Australia

Postal Address: PO Box 3440, Rundle Mall, SA 5000. Australia.

Email: admissions@ironwood.edu.au

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Student Declaration

- 1) I acknowledge that I have read and understood the information provided to me which includes all the information available on the Ironwood website www.ironwood.edu.au, Ironwood student handbook, course guide, and other Ironwood marketing material, and received full information from the Ironwood Education agent (in case of enrolment through education agent) and understand the requirements of the course(s).
- 2) I declare that the information contained in this application and the supporting documentation is true and correct. I acknowledge that if it is inaccurate, false, fraudulent or misleading information or documentation is provided, Ironwood reserves the right to cancel my enrolment. I understand that Ironwood Institute reserves the right to inform other institutions and the relevant government departments of the provision of any such fraudulent documentation or information.
- 3) I hereby consent to being contacted in connection with this application and any subsequent enrolment by phone, text message, email or other electronic means by Ironwood Institute.
- 4) I confirm that I have read and understood the Terms and Conditions, and Fee Payment & Refund Procedures as outlined at www.ironwood.edu.au.
- 5) I confirm I have enough financial resources to pay for travel, tuition and living expenses for myself and any dependants for the duration of my studies in Australia.
- 6) I authorise Ironwood to make enquiries and obtain information and my official records from third parties including but not limited to the Department of Home Affairs (DoHA), government bodies, educational institutions previously attended by me, former or current employers and financial institutions. I understand that Ironwood may release my personal information to its partner educational institutions, government departments or any other relevant bodies for verification and assessment. Any information obtained will be kept on record and considered when assessing my application for entry into the program.
- 7) I understand that this declaration, and the availability of complaints and appeals processes, does not remove my right to take further action under Australia's consumer protection laws.
- 8) I understand and consent that my personal information provided to Ironwood may be made available to the health insurance provider, pathway providers, Commonwealth and State agencies, pursuant to obligations under the ESOS Act 2000 as amended and National Vocational Education and Training Regulator Act 2011 as amended.
- 9) I understand and consent that this information may also be shared with any contractor(s) engaged by Ironwood Institute to provide advice or services regarding any aspect of Ironwood's international students program or operations.

Student Name: _____ **Signature:** _____ **Date:** _____
(same as on the passport)